



THE CONSORTIUM  
ACADEMY TRUST

11 December 2025

## Behaviour Local Procedures



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ACADEMY

**Penshurst Primary School**

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Dear Parents/Carers

At Penshurst Primary, we are committed to creating a safe, respectful, and inclusive learning environment where every child can thrive. To support this, we have developed **Penshurst Primary Behaviour Local Procedures**, which outline how our school applies The Consortium Academy Trust's Behaviour Policy in everyday practice.

These procedures provide clear guidance on routines, expectations, and responsibilities for staff, learners, and families. They aim to:

- Promote positive behaviour and mutual respect
- Reduce disruption to learning
- Encourage regular attendance and punctuality
- Build a supportive school culture

Our approach includes celebrating positive choices, using restorative practices, and embedding the Thrive® programme to support emotional and social development. We believe that promoting good behaviour is a shared responsibility, and we value your partnership in reinforcing these expectations at home.

### Key Points for Parents:

- Behaviour expectations are communicated through newsletters, our website, and face-to-face conversations.
- Consequences for inappropriate behaviour follow a clear, staged process, with parental involvement from stage C3 onwards.
- Positive behaviour is recognised through rewards such as certificates, postcards, and messages home.
- Serious incidents are handled promptly, and parents will always be contacted by phone if significant action is required.

You can view the full Behaviour Local Procedures on our school website [here](#) or request a copy from the school office. If you have any questions or would like to discuss these procedures further, please do not hesitate to contact us.

Thank you for your continued support in helping us maintain high standards of behaviour and ensuring Penshurst Primary remains a nurturing environment where every learner can **Work Hard, Be Kind, and Dream Big**.

Yours faithfully

Mrs S Hornby  
Assistant Headteacher