



Penshurst Primary School

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Dear parent / carer

Over the course of this year, all Year 10 students will receive a face-to-face careers guidance interview with our External Careers Advisor, Katie Bembrick.

The interview is a one-to-one, 30-minute session, which gives your child the opportunity to discuss their career ideas and the post-16 destinations available to them after their GCSEs. Namely Sixth Form College, apprenticeships, traineeships and employment with training.

An assembly was delivered to Year 10 students this term with a focus on careers and post-16 preparations. Students were also given a pre/post interview questionnaire to complete during tutor-time to prepare them for their career guidance meeting. This was to note their initial post-16 ideas; where they are thinking of applying, the types of jobs they're interested in and an opportunity to rank their priorities to help determine the order in which the students will be seen across the year.

The careers office is based on the ground floor near the canteen and Katie will typically be in school on Tuesday and Wednesday, although sometimes this may vary. Students are welcome to drop-in anytime over break and lunchtime if they have any questions or require any additional information, resources, prospectuses etc. However, for their interview, appointment cards will be delivered to them during tutor-time on the morning of their interview.

Finally, students will also be taking part in several careers activities and events across the year, to prepare for transition after Year 11. You can find the full 2025/2026 Careers Programme on our website here.

To support this process, I would encourage you to discuss your child's future plans with them. If you require any further information or would like to discuss your child's post-16 plans with me, please do not hesitate to get in touch.

Yours sincerely

July

Miss H Lawes Careers Leader